


Message

From: Khan, Barbara [Khan.Barbara@epa.gov]
Sent: 10/31/2022 9:16:03 PM
To: Garcia, Lisa [Garcia.Lisa@epa.gov]
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Subject: Clean School Bus - Final Event Materials
Attachments: Event Logistics Form for RA- CSB Event in NYC.docx; Draft Agenda - Clean School Bus Announcement NYC.docx; RA TPs BIL CSB NYC event Nov. 2022.docx; News Release_CSB NYC Event_.docx

Hi Lisa,

I have included here updated materials for tomorrow's Clean School Bus Event at City Hall. A couple items of note below, which you will see in the event briefing form. I plan to walk over to the event with you, Nikki and Kristen and will meet you near the 26th floor elevators. If you have any questions, please don't hesitate to reach out to me.

Outdoor press event in front of an electric school bus. Chairs will be set out for audience members. RA will deliver formal remarks from a podium.
*Please note: due to a noise ordinance law, events at City Hall can't be amplified so the podium provided will not have a microphone. There will be a mult-box so reporters will hear a direct feed of speeches.
Inclement weather: in case of rain, the Mayor's office is suggesting we would take a photo-op in front of the bus followed by remarks inside City Hall's rotunda.

 [Event Logistics Form for RA- CSB Event in NYC.docx](#)

 [Draft Agenda - Clean School Bus Announcement NYC.docx](#)

 [RA TPs BIL CSB NYC event Nov. 2022.docx](#)

 [News Release CSB NYC Event .docx](#)

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